

Minutes of the First Steps Working Group meeting 06/09/2018

Present: Lesley Berry (Chair), Ron Ellis, Dave Lee, Derek Weller, Cliff Green, Mavis Boatwright, Dave Boatwright and Sheila Taylor (minutes).

Apologies: John Orr, Terry Weller, Rosemary Englander and Kathy Higgins

1) Minutes of the meeting held on 9th August 2018

These were accepted by those present with the following corrections:

4.3 Last sentence should read “**Ron** will talk to Bill Fuller about this.”

4.4 Second bullet point should read “**Terry** will write some comments for it.
Action Sheila and **Terry**

2) Matters arising not elsewhere on the agenda

2.1) Lesley has still not been able to contact Sinead. Ron will try to talk to her.

Action Ron

2.3) Mavis is now reporting on a quarterly basis.

2.4.2c) Cliff is still owed £80 that he paid for materials for the first arts and crafts session. Lesley will check with Kathy about this. **Action Lesley**

2.4.3) Ron has not yet seen Bill Fuller. When he has done so he will let Sheila have some costings for a grant application. **Action Ron and Sheila**

2.4.4) Terry wrote something for the WCC grant feedback form and this was submitted.

2.6) Very few people attended the events about the HRA consultation. It was felt that the events and the whole consultation had been poorly advertised by MKC.

Agreed that Lesley and Sheila will write to Michael Kelleher expressing our disappointment. **Action Lesley and Sheila**

3) Financial report

Mavis reported that the £800 grant has now been received from MKC. The balance at the end of August is £4,109.58.

4) Grants update

4.1) A decision is expected soon about the outcome of the application to MKC for a £400 grant for arts and crafts sessions and the drama group

4.2) Dave is still trying to get information from the Deco theatre about this year's production. **Action Dave L**

4.3) Lesley led a review of forthcoming activities. The following actions were agreed:

- Christmas party – Cliff confirmed he will make himself available. Ron will check dates with Bill Fuller. Our preferred date is 15th December. Once this has been decided and confirmed at the next TBRA meeting, John will be asked to book the hall. **Action Cliff, Ron and John**
- Christmas Day meal – Dave L confirmed the event will go ahead. John will be asked to book the hall for this as well. **Action Dave L and John**

5) The Bridge

5.1) Lesley asked for items for the next edition. The following were discussed:

- Something for children. Lesley will talk to Debbie Lever. **Action Lesley**

- Dave L will write something about RORE. **Action Dave L**
- Ron will write about rubbish and the environment. **Action Ron**
- Kathy will be asked to suggest to Sarah that the advertising of the TBRA meeting is given greater prominence and includes the actual date. **Action Kathy**

5.2) The deadline for copy to Sarah for the next edition is Weds 19th September. Sarah will then produce the newsletter for printing by 21st September and it will be printed over the weekend and delivered on the 24th and 25th.

5.3) The printer has broken down. Dave L reported that it was covered by a warranty which was about to expire, although the warranty papers have not been found. Dave L has contacted the manufacturer who may be sending an engineer. He also circulated an analysis he has done comparing costs of printing using different models, with and without the manufacturer's branded ink. About £80 worth of ink is left over from the broken printer so Dave L recommended replacing it with the same model.

After discussion, it was felt that a new printer should be purchased even if the old one can be mended as it would be useful to have a spare. Dave L and Cliff were authorised to continue exploring options and to buy another printer up to a cost of £200. **Action Dave L and Cliff**

Sheila will ask the Community Foundation if part of their grant can be put towards the purchase of a new printer. **Action Sheila**

6) RORE (Residents of Regeneration Estates)

Dave L reported that RORE has now produced a response to Michael Kelleher's engagement framework. This has been sent to Michael with a request that he responds by the next RORE meeting on 10th September.

RORE now has an independent chair, Rebecca Kurth, and is now working on its constitution. Rebecca is proposing that RORE's structure should be developed so that it can make decisions effectively. This will mean each estate will have one vote. It remains important that council tenants are well represented in RORE. The next meeting of the Regeneration Cabinet Sub-committee will be on 13th September at 6.15 pm. The agenda has been published and does not appear to reflect the more open attitude that has been expected since discussions with RORE about engagement. The public will be excluded from part of the meeting during discussion about the financial aspects of the Serpentine Court regeneration.

The RORE meeting on 10th September will decide who will ask questions at this meeting.

7) Any Other Business

Rosemary sent a first draft of the welcome pack discussed at the last meeting. This work was welcomed, and Rosemary thanked for her hard work. Everyone is asked to read the document and to send Rosemary their comments. Dave L will show the draft to Carlos, a new resident who came to the last TBRA meeting. Ron will contact the Council to see what information they currently give to new residents. **Action Dave L, Ron and All**

8) Dates of Next Meetings

Monday 10th September RORE meeting, Old Groveway

Thursday 13th September 6.15 pm Regeneration sub-committee Civic Offices

Wednesday 19th September Full Council Civic Offices

Thursday 27th September 7.30 pm TBRA Meeting Place

Friday 28th September RORE Old Groveway

Tuesday 2nd October Cabinet Civic Offices

Thursday 11th October 7 pm Working Group, Old Groveway